

FOUNDATION FOR BLACK COMMUNITIES



COMMUNITY SPACES GRANT STREAM PROGRAM

BLACK IDEAS GRANT 2.0

2024 | APPLICATION QUESTIONS

Funded in part by the
Government of Canada's Black-Led
Philanthropic Endowment Fund

Canada 

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DESCRIPTION

To support the acquisition, construction, renovation, and maintenance of physical community spaces¹ and gathering places that directly benefit or serve Black communities in Canada.

OBJECTIVES

The Community Spaces Grant Stream aims to achieve the following objectives by helping to increase existence, sustainability and/or access to Black-led, owned and operated Community Spaces that:

- Foster a Sense of Belonging and Connectivity
- Enhance Community Health and Well-being
- Support Economic and Social Inclusion

ELIGIBLE APPLICANTS

- Be a registered charity in good standing with the Canada Revenue Agency (CRA), OR be a non-profit organization incorporated under federal or provincial legislation.
- Be Black-led, Black-mandated, and Black-serving at all levels of the organization, including governance and operations:
 - » At least two-thirds (2/3) of the organization's leadership, staff, and board must identify as Black.
- Proposed projects must be located within Canada and serve Black communities within Canada.
- Have been operating in Canada for a minimum of three (3) years prior to the application date.
- Must provide externally produced financial statements for the past one (1) year.
 - » Acceptable financial statements include audited statements or notice to reader reports.
- Show a clear connection to, and understanding, of the Black communities they serve.
- Provide evidence of community support for the proposed project.
- Be able to provide proof of ownership or long-term lease.

¹ "physical community spaces" refers to a designated area, building, or facility where members of the local Black community can gather, interact, and engage in various activities. It serves as a hub for social, cultural, educational, or recreational purposes, fostering connection, collaboration, and inclusivity among the community".



TYPES OF ELIGIBLE EXPENSES

The following expenses are eligible for funding under this grant program:

- Acquisition of property or facilities such as, purchase of land or existing buildings
- Legal fees and closing costs directly related to property acquisition
- Construction and renovation and/or new construction of community-owned or community-operated spaces
- Renovation or expansion of owned facilities or long-term leased properties
- Architectural and engineering fees
- Building permits and related costs
- Materials and labour for construction or renovation
- Accessibility upgrades:
 - » Installation of ramps, elevators, and/or lifts
- Modification of bathrooms, doorways, and/or other spaces for accessibility
- Signage and wayfinding improvements
- Equipment and furnishings:
 - » Purchase of essential equipment for community space operations
- Furniture and fixtures directly related to the community space function
- Operational costs (limited to twenty-five percent (25%) of the total grant):
 - » Utilities and maintenance for the first year of operation
- Staff salaries directly related to facility management
- Insurance costs for the facility
- Project management fees [limited to ten percent (10%) of the total grant] directly related to construction, renovation and/or operation of the community space

TYPES OF INELIGIBLE EXPENSES

The following expenses are not eligible for funding under this grant program:

- Consulting services related to space planning and community engagement
- Capital costs incurred before the approval of the Community Spaces Grant Stream Application
- Non-fixed equipment
- Any costs covered by another funding source
- Political or Religious activities



SECTION A: ELIGIBILITY CONFIRMATION

Is your organization or group a(n)?

(i.e. Please choose the correct option below; applicants will be asked for their CRA#, Incorporated Number or Qualified Donee status in the application form. If you are unsure about your legal status, please refer to the [guidelines](#).)

- Registered charity
- Incorporated non-profit
- Unincorporated non-profit, collaborative or group
- None of the above

If you are an incorporated non-profit or a registered charity, what is your CRA Business/Charity Number?

(For example, your CRA # must be in the proper format (i.e. 123456789RR0001); or Business Number (BN) is a nine-digit number (i.e. BN-12345678); or Qualified Donee status; or an incorporation number in the appropriate format in your jurisdiction.)

Is your organization Black-led, Black-mandated, and Black-serving at all levels, including governance and operations? Do at least two-thirds (2/3) of your organization's leadership, staff, and board identify as Black? Please review the definitions below before responding to the question.

Black-Led Organization: These organizations are led and governed primarily by Black individuals. At least 2/3 of their leadership, including their executive team and board of directors, are Black. Leadership here implies that decisions, policies, and strategic direction reflect the lived experiences and priorities of Black people.

Black-Mandated organization: These organizations permanently and primarily serve Black communities, addressing issues and providing particularly relevant services to Black people. Their programs and initiatives are designed to address challenges that disproportionately affect Black communities.

Black-serving Organization: These organizations' services, supports and resources are designed and dedicated to supporting Black communities, ensuring that their services and programs meet the needs of Black individuals, even if their service beneficiaries include other groups.

- Yes
- No



Is your proposed initiative located within Canada?

- Yes
- No

Will your proposed initiative directly serve Black communities within Canada?

- Yes
- No

Has your organization been operating in Canada for a minimum of three (3) years prior to this application date?

- Yes
- No

Can you provide externally produced financial statements for the past one (1) year? (Acceptable financial statements include audited statements or notice to reader reports)

- Yes
- No

Can you provide proof of ownership or a long-term lease for the property where the project will be implemented?

- Yes
- No

Did your organization receive funding from the Black Ideas Grant (B.I.G.): Bridge and Build 2023?

- Yes
- No



SECTION B: APPLICANT INFORMATION

Organization Name

- Please provide the name of your organization.

Organization Address

- Street address (street number and name)
- City/town
- Province or territory
- Postal code
- Website (optional)
- Social media handles (optional)
- Geographic location: Rural, Remote, Northern, Urban

Organization Contact Person #1:

- Full Name
- Email address
- Phone Number
- Title

Organization Contact Person #2:

- Full Name
- Email address
- Phone Number
- Title

Board Members and Senior Management:

List the full names and positions of your board members and senior management team.

In which language does your organization prefer to receive communication?

- English
- French



Number of years operating (applicant organization):

- 0-1 years
- 1-5 years
- 5-10 years
- 10+ years

Does your organization focus or address the following (Check all that apply):

- Affordable Housing
- Community Economic Development / Poverty Alleviation (networks, coalitions, movement building, politics, leadership, centers/hubs)
- Food Security
- Arts/Culture/Media
- Health and Wellness
- Anti-Black Racism / Justice
- Education
- Human services
- Sports and Recreation



SECTION C: ORGANIZATIONAL OVERVIEW AND CAPACITY NEEDS

Please provide a brief description of your project (300 words)

Which primary demographic groups within the Black community will benefit from this initiative? (Choose all that apply)

- All Black communities
- African Canadian/African
- Afro-Caribbean Canadian/Afro-Caribbean
- Afro-Indigenous communities
- Afro-Latino/a/x communities

What secondary populations are served by your organization?

- 2SLGBTQI+
- Children (0-14)
- First generation immigrants, refugees or newcomers
- First Nations, Métis and Inuit Peoples
- Homeless/Unhoused
- Northern communities
- Official language minority communities
- Persons living with disabilities
- Rural and Remote communities
- Seniors (65+)
- Women and/or girls
- Youth (15-24)
- Other

What Focus Area(s) does this project address? (Choose one or more that you feel best relates to your mission.)

- Combating Anti-Black Racism



- Improving Social Outcomes for Black Communities
- Improving Economic Outcomes for Black Communities

Which Sustainable Development Goals most align with your project? (Choose one or more)

- Goal 1: No poverty
- Goal 2: Zero hunger
- Goal 3: Good health and well-being
- Goal 4: Quality education
- Goal 5: Gender equality
- Goal 6: Clean water and sanitation
- Goal 7: Affordable and clean energy
- Goal 8: Decent work and economic growth
- Goal 9: Industry, innovation, and infrastructure
- Goal 10: Reduced inequalities
- Goal 11: Sustainable cities and communities
- Goal 12: Responsible consumption and production
- Goal 13: Climate action
- Goal 14: Life below water
- Goal 15: Life on land
- Goal 16: Peace, justice, and strong institutions
- Goal 17: Partnerships for the goals

Which Social Determinants of Health most align with your project? (Choose one or more)

- Income and social protection
- Employment and working conditions
- Education and literacy
- Physical environments (housing, basic amenities, community spaces)
- Access to affordable health services
- Childhood experiences



- Food insecurity
- Gender
- Culture
- Race and racism
- Social inclusion and supports

What is the current status of the proposed community space project? Which stages does your project include? (Select all that apply)

- Acquisition
- Renovation
- Maintenance
- Operation

Will your community space project be owned by your organization or leased from another organization?

- Owned by your organization
- Leased from another organization
- Neither

If leased, what is the duration of the lease agreement?

What is the total budget for your project, and how much funding are you requesting from the Community Spaces Grant Stream?

Please explain why your proposed community space project is needed and how it will benefit Black communities. (300 words)

How does your proposed project fulfill the objective of the Community Spaces Grant Stream? (500 words total)

Tip: Be specific about how it will: Increase existence, sustainability, and access to Black-led, Black-owned, and Black-operated community spaces; Foster a sense of belonging and



connectivity; Enhance community health and well-being; Support economic and social inclusion.

What specific activities of your proposed project will the Community Spaces Grant Stream support? Provide detailed information. (300 words)

How are Black communities involved in the development, implementation and governance of this community spaces project? (250 words)

Will there be a cost for Black communities to access the space? If so, why, and how will you ensure equitable access? (250 words)



SECTION D: COMMUNITY IMPACT AND SUPPORT

Provide evidence of community support for your proposed initiative. (This could include letters of support, survey results, or testimonials.)

Approximately how many people will be impacted by this funding annually?

- Directly
- Indirectly

Is your initiative primarily focused in:

- National / multi-regional
- Greater Toronto Area
- Northern Ontario
- Eastern Ontario
- Western Ontario
- Central Ontario
- Southern Quebec
- Western Quebec
- Eastern Quebec
- Northern Quebec
- Northern Canada
- Newfoundland and Labrador
- Prince Edward Island
- Saskatoon
- Regina
- Southern Saskatchewan
- Northern Saskatchewan
- Winnipeg
- Southern Manitoba
- Northern Manitoba
- Vancouver Island/Coast



- Lower Mainland British Columbia
- Thompson-Cariboo
- Northern British Columbia
- Calgary
- Edmonton
- Northern Alberta
- Southern Alberta
- Nova Scotia
- New Brunswick

M30 Questions: (applied for only Quebec)

Is your org based in Quebec and serving Black communities?

- Yes
- No

If yes to question above, does your organization receive 50% or more of your funding from provincial or territorial government?

- Yes
- No



SECTION E: SUSTAINABILITY & RISK MANAGEMENT

Describe your plan for ensuring the long-term sustainability of this community space, including ongoing maintenance and operational costs (300 words).

Please identify any potential risks or liabilities associated with the community space. This includes risks that may affect your organization's ability to achieve the objectives of your initiative (e.g., city bylaw requirements, safety requirements). How do you plan to mitigate these risks? (300 words).

How will you measure the success and impact of your community space project? Describe your evaluation plan (300 words).



SECTION F: PROJECT PLAN & BUDGET

Please detail your budget.

Instructions: Include a short description and detailed cost breakdown for each item.

Expenditure Categories	Expense Detail	Budget
Capital Costs	Includes costs of property acquisitions, construction, design, accessibility upgrades, energy efficient upgrades etc.	
Repair and Renovations	Cost of maintaining, renovating and adapting physical infrastructure necessary for programming and operations of the organization.	
Furniture, Fixtures & Equipment	The purchase or replacement of major furniture or fixtures used in the organization's offices and facilities. This also includes specialized equipment needed for a specific community spaces such as, gym equipment, cultural artifacts, etc.	
Rent and Utilities	Long term rental or lease cost for operational office space of the organization. Insurance and Utilities cost can be included here.	
Consulting and Professional Services	Fees paid to external consultants, contractors or services provided for specialized expertise. These professional services can be architectural and engineering services, project management, feasibility studies and assessments, etc.	
Others	Detail additional expenditures related to supporting the purchase or building of a new community-owned or community operated space	
Others	Detail additional expenditures related to supporting the purchase or building of a new community-owned or community operated space	
Others	Detail additional non-program-related expenditures	
Total		



SECTION G: SUPPORTING DOCUMENTS

Upload Supporting Documents. Please note this is optional.

- **Support letters (required)**
- **Detailed Project Plan (required)**
- **Financial Statements (required)**
- **Detailed Budget (required)**
- Architectural plans (optional)
- Partnership agreements (optional)
- Lease or Proof of ownership (optional)
- Copy of Sales and Purchase agreements (optional)
- Any additional relevant documentation (optional)

